



Position Description:

Director of the
Pennsylvania Health Funders Collaborative

About PHFC

In 2007, health funders in Pennsylvania came together to set priorities and facilitate collaborations in areas of shared interest and high need throughout Pennsylvania. This meeting led to the formation of the Pennsylvania Health Funders Collaborative (PHFC) in 2008.

PHFC's mission is to improve the effectiveness of health funders' initiatives by collaborating, networking, sharing best practices, and creating a unified voice among funders working in communities across Pennsylvania.

Since its creation, PHFC has become a respected source of non-partisan information for policymakers and a statewide network of 20 foundations that works at the intersection of health philanthropy and health policy. Through collaborative grantmaking, advocacy, peer-to-peer learning, and conferences, PHFC has informed the integration of behavioral and physical health, communication about the Affordable Care Act, the expansion of Medicaid in Pennsylvania, the rollout of managed long-term services and supports, WIC enrollment in Pennsylvania, the creation of the PA Coalition for Oral Health, and best practices for healthy eating, maternal health, and youth mental health, among other focus areas. PHFC holds an annual meeting each year with health foundations to set priorities and facilitate collaborations in areas of shared interest for the upcoming year.

PHFC Seeks to:

- Build knowledge of current developments and intersections in health philanthropy and state health policy.
- Enhance awareness of funders' current grant initiatives, best practices, and funding priorities to inform each other's work and identify areas of convergence.
- Develop networks and explore opportunities for collaborative grantmaking.
- Leverage expertise and resources for greater impact.
- Provide a forum to obtain information about state and federal policy developments, helping PHFC members understand the implications for local communities and grantmaking.
- Develop a collaborative group of funders, especially when funders are seeing the same policy issues and needs in their communities.
- Develop a statewide, philanthropic voice to raise awareness and collaborate.
- Intersect with national health funders and policy experts.

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- Create professional development opportunities for staff at PHFC member organizations through PHFC's collaborative work with foundations and policy makers.

PHFC Co-Chairs:

PHFC is co-chaired by philanthropic institutions in western, central, and eastern Pennsylvania who work with PHFC's Director to keep PHFC focused on its mission and goals. The current co-chairs include:

- Ann Marie Healy, Executive Director, Philadelphia Health Partnership
- Anna Kennedy, Executive Director, Touchstone Foundation
- Robert Ferguson, Chief Policy Officer, Jewish Healthcare Foundation

In addition, the Jewish Healthcare Foundation serves as the host organization for PHFC.

PHFC Director Position

Position Summary

PHFC is seeking a part-time consultant to serve as the Director of the Pennsylvania Health Funders Collaborative (PHFC). The Director is responsible for the leadership and strategic direction of PHFC. The range for the hourly rate is between \$100 and \$150 per hour based on experience.

The Director will work effectively with the PHFC's membership (health foundations in Pennsylvania) to convene the funders across the state on a regular basis, ensure coordination and support for PHFC's initiatives, provide a collective voice of members in state policy, and connect philanthropic members with elected and key state officials.

Qualifications and Skills

PHFC seeks candidates with at least 10 years of management experience related to health care, health policy, or health reform. The ideal candidate will have a background in government, government relations, nonprofit management, and philanthropy. The ideal candidate will also have existing relationships with the State Administration. In addition, candidates with familiarity and expertise with the laws, regulations, and barriers that affect the provision of health care, especially to those currently underserved by the health system, are strongly preferred. Candidates should have exceptional oral and written communication skills and interpersonal skills.

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PHFC anticipates the following duties to take between five to ten hours per week.

Essential Duties and Responsibilities:

- Lead the monthly virtual meetings in collaboration with PHFC co-chairs and members to provide health policy updates, inform PHFC's policy work, keep all members apprised of PHFC's work, and engage in peer-to-peer learning across health foundations.
- Lead PHFC's annual conference in collaboration with PHFC co-chairs and members to increase awareness of best practices and innovations to inform local grantmaking and set PHFC's annual priorities.
- Identify other strategies to spread best practice programs and facilitate collaboration among PHFC members around areas of common interest.
- Create an annual PHFC policy plan following the annual conference, with policy priorities and recommended tactics and actions to achieve the goals.
- Establish and maintain working relationships with policymakers in the administration and legislature to gain policy insights, schedule meetings with PHFC about a policy issue(s), collaborate on common policy goals, and provide policy recommendations.
- Write letters, memos, and op-eds and sign onto policy letters to publicly advocate for a policy change that aligns with PHFC's policy agenda.
- Analyze state and national policy developments that pertain to PHFC's policy agenda and provide recommended actions for PHFC.
- Advise on how to mobilize and activate PHFC members around policy issues and opportunities (e.g., through PHFC work groups, statewide coalitions, or other recommended policy actions).
- Serve on State committees or private sector coalitions to advance PHFC's interests.
- Engage other health foundations in PHFC and orient new PHFC members in collaboration with PHFC's co-chairs.
- Determine when there is enough interest among a group of PHFC members to recommend co-funding a special project through collaborative grantmaking.
- Develop and maintain collaborative relationships with regional grantmaking associations in Pennsylvania.

To Apply

To apply, please send a resume and cover letter to Sarah Pesi, MSPPM, Policy Specialist, Jewish Healthcare Foundation, at Pesi@jhf.org by October 12 with Subject line "PHFC Director Position."